



LETTER OF INVITATION TO TENDER

Fier, 08.04.2026

Our ref.: SKILLALB-IT-2026/013

Subject: "Fund for technical and digital innovation of professional laboratories of VET providers - Innovation of IFP - SkillALB (AID 013244/05/7). Supply of computer equipment and materials for the IT cabinet"

Dear Sir/Madam,

I am pleased to inform you that your legal entity is invited to take part in the open tender procedure for the above supply contract. The complete tender dossier includes:

- A. **Instructions to tenderers**
- B. **Draft contract: main and special conditions and annexes:**
 - I. General conditions for supply contracts
 - II. and III. Technical specifications technical offer (to be tailored to the specific project)
 - IV. Budget breakdown (model financial offer)
 - V. Forms (Court certification that they have no open criminal cases, Act of Establishment, Statute, Balance sheet of the last three years, Tax clearance certificate that has no liabilities, Bank account verification)
- C. **Further information**
 - I. Administrative compliance grid
 - II. Evaluation grid
- D. **Tender form for a supply contract and Declaration on honour on exclusion and selection criteria** (annex A14a)

For full information about procurement procedures please consult the practical guide and its annexes, which can be downloaded from the following web page:
<https://wikis.ec.europa.eu/display/ExactExternalWiki/ePRAG>

We look forward to receiving your tender which has to be submitted no later than the submission deadline mentioned in the contract notice.

By submitting a tender you accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received by you on the date upon which the contracting authority sends it to the electronic address you referred to in your offer.

If you decide not to submit a tender, we would be grateful if you could inform us in writing, stating the reasons for your decision.

Yours sincerely,

Borana Pepa



AGENZIA ITALIANA
PER LA COOPERAZIONE
ALLO SVILUPPO

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